



CONDITIONS OF MEMBERSHIP

On becoming a Member, you have an obligation to read and understand the following conditions of entry to the Showground Art Gallery and their OH&S regulations, as below

ON THE FIRST VISIT TO THE GALLERY:

All members must sign the day book when entering and leaving the building.

Please familiarise yourself with the following:

1. **Exit signs:** Note the exit signs displayed above the main gallery entry, studio 1 doorway entry to Studio 2 and the emergency door on its far northern wall.
2. **Evacuation plan and map:** These are located on the wall next to the main noticeboard, above the cupboards in studio 1
3. **Emergency numbers:** Located in the office area on the wall nearest the phone
4. **Incident/Accident Book:** All incidents must be reported in the incident book, located at the side of the main noticeboard
5. **First Aid box:** Located above the shelving on the far wall of studio 1 above the green letterbox
6. **Fire Extinguisher:** Located near the refrigerator in studio 1
7. **Fire Blanket:** Located near the kitchen stove in studio 2

OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS: Please note the following:

1. **All painting water** must be emptied and brushes must be washed in the laundry tub, located between the two studios, not in the kitchens or bathroom sinks
2. **Wash hands** before drinking and/or eating whilst in the gallery is essential, as some mediums and pigments are toxic
3. **All food** to be consumed in studio 2 whenever possible
4. **Studio tables** please clean your table with the supplied antibacterial spray before and after use
5. **Bring a clean plastic table cloth** to cover your work table
6. **It is a member's responsibility** to make sure your work area is kept clean by wiping up immediately any paint spills and sweeping around it before you leave.

IN SIGNING THE COFFS HARBOUR CREATIVE ARTS GROUP MEMBERSHIP FORM YOU HAVE READ AND AGREED TO BOTH THE CONDITIONS OF MEMBERSHIP AND THE OH&S REGULATIONS. *Thank you*

REDUCING THE RISK OF COVID-19 IN THE GALLERY

It's up to all of us to keep healthy and well. There are steps you can take to protect your wellbeing, stay safe and stop the spread of COVID-19. You can help reduce the risk of infection from COVID-19 (coronavirus) through physical distancing. Combined with good personal hygiene, physical distancing can help keep us all safe and protect vulnerable people in our community.

Members, continue to record your details of attendance at the gallery by correctly using the day book.

To keep visitors safe on entry, please ask that they either check in with the NSW Mobile Covid-19 App displayed, or sign the visitors form with name and contact details. Make sure every visitor to the gallery is asked if they have been in a Covid-19 hot spot, travelled through one in the past 2 weeks and if they have any symptoms, before walking through the gallery.

Wash your hands often and thoroughly with soap and water or an alcohol-based hand sanitiser. Avoid touching your eyes, nose and mouth with unwashed hands.

Keep a physical distance of 1.5 metres between yourself and other people.

Physical distancing means reducing close physical contact we have with people and staying 1.5 metres away from people we don't live with. Do not shake hands, hug or kiss as a greeting.

Wearing a mask in NSW is not mandatory however NSW Health strongly recommends that you carry a clean face mask with you if you are unsure. If you have any symptoms or feel unwell do not come to the gallery.